Provider Number: 40873

CPP31318 Certificate III in Security Operations

Mode of Delivery		Classroom Based	
Qualification Duration		For a fulltime day class this consists of 18 days of 8 hours duration (Total: 136 hours of face to face tuition)	
Qualification Level		Certificate III	
	Fee for Service	Tuition Fees	$ 1000
	Materials/Resources/Student Services & Amenities	No Cost	
	Administration Fees	No Cost	
Location(s)	1/195 Somerton Road, Coolaroo, VIC, 3048		

Qualification Overview

This qualification reflects the role of a security officer, responsible for maintaining safety and security by patrolling, protecting and guarding property, and screening entry, monitoring behaviour and removing persons from premises.

- Occupational titles could include:
- security officer
- unarmed guard
- crowd controller.

This qualification is suitable for individuals who wish to deepen and broaden their skills and knowledge in security operations and lead security teams in the field. It provides a pathway to further learning and work in various security roles and settings, including security risk management.

Security officers at this level provide leadership in a team environment, operate under limited supervision, and use discretion and judgement in known and unpredictable work contexts. They take responsibility for their own outputs in work and learning, and limited responsibility for the output of others in the work team.

Licensing and Regulatory Requirements

The Private Security Act 2004 specifies that an applicant for a private security individual operator licence must have successfully completed any approved training requirements or has the experience or training approved by the Chief Commissioner as relevant to each activity or any aspect of each such activity that a person is authorized to carry on under the licence.

Victoria Police's Licensing and Regulation Division (LRD) regulates the private security industry & is responsible for:

- Issuing private security licences and registration
- Renewal of private security licences and registration

- Monitoring private security licence and registration
- holders
- Approval of training
- Accreditation of training organisations.

Qualification Structure

To achieve this qualification, competency must be demonstrated in:
14 units of competency:
- 8 core units
- 6 elective units.
.

CPP31318 Certificate III in Security Operations
- BSBFLM312 Contribute to team effectiveness
- CPPSEC3101 Manage conflict and security risks through negotiation
- CPPSEC3102 Maintain operational safety and security of work environment
- CPPSEC3103 Determine and implement response to security risk situation
- CPPSEC3104 Coordinate monitoring and control of individual and crowd behaviour
- CPPSEC3105 Coordinate provision of quality security services to clients
- CPPSEC3106 Gather, organise and present security information and documentation
- HLTWHS003 Maintain work health and safety
- CPPSEC3118 Inspect and test cash-in-transit security equipment
- CPPSEC3119 Implement cash-in-transit security procedures
- CPPSEC3120 Load and unload cash-in-transit in secured and unsecured environments
- CPPSEC3121 Control persons using empty hand techniques
- CPPSEC3122 Plan provision of close protection services
- CPPSEC3123 Implement close protection services

Assessment Methods

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Written Test- Underpinning Knowledge

- Practical Assessment

- Case Scenario

Entry Requirements

The entry requirements for this qualification are:

- Must hold a current Security Officers licensing in the relevant jurisdiction.
- Must complete literacy and numeracy test and the pre-training review. Applicants will be assessed for suitability through a pre-training review. As a result of the pre-training review, any learners with identified barriers will be referred to the appropriate support services/office or referred externally where required.

Completion of the Qualification

Upon successful completion of this qualification, you will receive a nationally recognised qualification **CPP31318 Certificate III in Security Operations** issued by the Select Security Training Academy Pty Ltd.

Select Security Training Academy is a Registered Training Organisation (Provider Number: 40873) registered with the Australian Skills and Qualifications Authority (ASQA).

Qualification Availability

Select Security Training Academy has regular monthly intakes for each of its qualifications. Please contact us for confirmation of the commencement date for the next available intake.

Future Study Pathways

After successful completion of your Certificate II, you will have many other study options available to you. These may include **CPP40719 Certificate IV in Security Management**.

Recognition of Prior Learning (RPL)

Candidates may be able to shorten the length of their chosen qualification by supplying evidence of their previous training, employment experience or other life skills that directly relate to the qualification competencies. The evidence must be valid, sufficient and authentic.

Contact us directly on (03) 9013 6967to discuss your previous experience and we will be able to guide you through the RPL process.

Credit Transfer (CT)

Students may be able to shorten the length of their chosen qualification by taking into account previous studies. Select Security Training Academy accepts and provides credit to learners for units of competency and/or modules (unless licensing or regulatory requirements prevent this) where these are evidenced by:
- AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or
- authenticated VET transcripts issued by the Registrar.

Credit Transfers will be granted upon the receipt of sufficient evidence to support the application and prior to the commencement of training.

Payment terms and conditions including deposits and refunds

Prepaid fees (tuition fees and materials fees) must be made to Select Security Training Academy upon enrolment and prior to commencement of training. Select Security Training Academy reserves the right to withdraw your enrolment if payments are not made by the due date.

Full Refund (100% of the Pre-Paid Fees) will be provided if:

- Student withdrawal prior to agreed commencement date. Withdrawal notified in writing and received by Select Security Training Academy prior to qualification/course /unit of study commencement date.

- Qualification/Course/unit of study withdrawn by Select Security Training Academy or Select Security Training Academy is unable to provide the qualification/course/unit of study for which the original enrolment and payment has been made.

No Refunds of the Pre-Paid Fees will be provided if:

- The student failed to commence training after enrolling in the qualification of course,
- Student withdraws from the qualification/course/unit of study after the commencement date.

Note:

- For students attending classes, a course is deemed to have commenced as soon as an induction has been completed. This will usually be on the first day of class but may also occur prior to attending a class.
- Students may have extenuating circumstances that prevent them from attending scheduled qualification/course/unit of study dates that may include but are not limited to illness, family or personal matters, or other reasons that are out of the ordinary. Where evidence can be successfully provided to support the student's circumstances, fees may either be transferred to the next available qualification/course/unit of study where applicable, or a refund of fees will be issued.
- Select Security Training Academy does not collect more than $1500 in prepaid fees from learners at any time.

Please refer to the Select Security Training Academy's Student Handbook for further details about the college, main staff, enrolment process and the relevant policies and procedures. The Student Handbook is available at any of the above specified RTO locations and is given to student at enrolment or upon request.